

**APPLICATION FOR TREE
REMOVAL PERMIT**
City of Berkeley Lake
4040 S. Berkeley Lake Rd.
Berkeley Lake, GA 30096
Ph: 770-368-9484 Fax: 770-368-8810
www.berkeley-lake.com



INSTRUCTIONS

- 1) Unless qualifying for an exemption, removal of any healthy trees larger than 3 inches in diameter from any property requires that a tree removal permit application and tree replacement plan must first be submitted to the City of Berkeley Lake for review and approval.
- 2) All trees to be removed must be **accurately** measured using DBH (Diameter at Breast Height) which is measured at 4.5 feet above ground level. To calculate DBH, measure the circumference of the trunk at 4.5 feet above ground level and divide by 3.14. Round up to the next whole number and use Table 1 to calculate the TDU of each tree.
- 3) Include a sketch of the property showing locations of trees to be removed as well as any existing structures, driveways and proposed improvements. Number trees on sketch to correspond with the list on application form. Trees must also be marked for identification on-site. Verification of property lines and tree ownership is the responsibility of the property owner. Homeowner association approval is also the responsibility of the property owner.
- 4) The tree removal permit application must be accompanied by a tree replacement plan that demonstrates that the total tree density units (TDUs) removed will be replaced using one or more of the following methods, in preferential order: re-planting on the same property, replanting at a city-approved off-site location, payment to the city tree fund of \$400/TDU.
- 5) Replacement trees must be a minimum 2 inch caliper size. Use Table 2 to calculate the TDU value of replacement trees. Replacement trees shall not be planted in utility or drainage easements or on public rights-of-way. Show replacement trees on property sketch.
- 6) Specimen trees removed must be replaced with species with potential for comparable size and quality at twice their tree density units. Reasonable effort must be made to preserve specimen trees. Removal without a permit may result in additional penalties. The following minimum sizes are required to qualify as specimen trees: Small native flowering trees – 12” DBH; Overstory hardwoods – 28” DBH; Softwood evergreens – 30” DBH.
- 7) The **application fee** for a tree removal permit is **\$50.00**.
- 8) If sufficient tree density units cannot be replanted, either on site or at an approved alternate location, payment for any remaining TDUs must be made to the city tree fund in the amount of \$400.00/TDU. Payment must be made prior to permit issuance.
- 9) Tree removal permits are valid for a period of 90 days from date of issuance.

Table 1: Tree Density Unit Value for Existing Trees

DBH	TDU	DBH	TDU	DBH	TDU	DBH	TDU	DBH	TDU	DBH	TDU	DBH	TDU	DBH	TDU
3	.5	9	1.2	15	2.4	21	4.8	27	8.0	33	11.8	39	16.6	45	22.0
4	.6	10	1.3	16	2.8	22	5.2	28	8.6	34	12.6	40	17.4	46	23.0
5	.7	11	1.4	17	3.2	23	5.8	29	9.2	35	13.4	41	18.4	47	24.0
6	.9	12	1.6	18	3.6	24	6.2	30	9.8	36	14.2	42	19.2	48	25.2
7	1.0	13	1.8	19	4.0	25	6.8	31	10.4	37	15.0	43	20.2	49	26.2
8	1.1	14	2.2	20	4.4	26	7.4	32	11.2	38	15.8	44	21.2	50	27.2

Table 2: Tree Density Unit Value for Replacement Trees

Caliper	TDU	Caliper	TDU
1"	.0	8"	1.3
2"	.5	9"	1.5
3"	.6	10"	1.7
4"	.7	11"	1.9
5"	.9	12"	2.1
6"	1.0	13"	2.3
7"	1.2	14"	2.5

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Property Information

PROPERTY LOCATION _____
 OWNER'S NAME _____ PHONE _____
 MAILING ADDRESS _____
 Street Address City State Zip
 E-MAIL _____ FAX _____

Tree Removal Contractor Information

CONTACT NAME _____ PHONE _____
 COMPANY NAME _____
 ADDRESS _____
 Street Address City State Zip
 E-MAIL _____ FAX _____

Tree Removal Information

Tree #	Botanical or Common Name	DBH	TDU	Reason for Removal
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
Attach separate sheet if more space is needed				
Total TDU value to be removed				Attach site sketch and Tree Replacement Plan

Certification

I understand that the City of Berkeley Lake's Tree Preservation and Replacement Ordinance requires that I maintain the existing tree density by replacing the equivalent TDU value of trees removed. I certify that the information contained in or submitted with this application is true and correct. I guarantee the maintenance of replacement trees planted for a period of two (2) years.

OWNER'S SIGNATURE _____ DATE _____

PRINTED NAME _____

OFFICE USE ONLY	Fee: \$ <u>50.00</u>	Check # _____	TDU's not replanted X \$400.00 = _____	payment to Tree Fund
Issued by _____	Date ____/____/____	Permit # _____	Exp Date ____/____/____	